

**SHRI JAGDISHPRASAD JHABARMAL TIBREWALA
UNIVERSITYCHUDELA JHUNJHUNU
RAJASTHAN**



**INSTITUTE OF LANGUAGES
TEACHING AND EXAMINATION SCHEME
AND DETAILED SYLLABUS FOR
B. A.1st Year
ACADEMIC SESSION 2018 – 2021**

Year: I

Semester: I

S. No.	Subject Code	Subject Name	Hrs./Week			Exam Hrs.	Maximum & Minimum Marks		
			L	T	P		Internal/Min. Pass Marks	External/Min. Pass Marks	Total/Min. Pass Marks
Theory									
1	HHG-001	General English	3		-	3		50/20	50/20

L = Lecture, T = Tutorial, P = Practical

Table of Contents			
S. No.	Subject Code	Subject Name	Page No.
1	HHG-001	General English	3

YEAR: I

SEMESTER: I

B.A.HHG-001: General English

Unit	Contents of Course	Hrs.	Marks
I	Phonetics and Translation:- (i) Transcription of Phonetic symbols (ii) Word Stress (iii) Translation of 5 sentences from Hindi to English (iv) Translation of 10 words from Hindi to English	10 periods	10
II	Grammar and Usage:- (i) Direct and Indirect narration (ii) Active and Passive Voice (iii) Interchange of Degrees of Comparison (iv) Modals	10 periods	10

	(v) Sequence of Tenses (vi) Punctuation short passage with Punctuation Marks		
<i>III</i>	Comprehension:- (i) William Blake- The Little Blake Boy (ii) Sujata Bhatt-Voice of the Unwanted Girl (iii) Ruskin Bond- Night Train for Deoli (iv) M.K.Gandhi-The Birth of Khadi (v) J. L. Nehru- A Tryst With Destiny (vi) A.P.J. Abdul Kalam- Vision of 2020	25 periods	15

<i>IV</i>	Compositional Skills:- (i) Letters- Formal and Informal (ii) CVs and Job Applications (iii) Paragraph Writing	15 periods	15
-----------	--	------------	----

Reference Books:

1. **Sawhney, Panja and Verma etc. English at the Workplace, Macmillan 2003**
2. **Singh, R.P. Professional communication. OUP and Co.**
3. **Judith Leigh. CVs and Job Applications. OUP. 2004**
4. **Quirk and Greenbaum: A University Grammar of English Longman, 1973.**